

APOLOGIES Committee Services
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DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE'S OFFICE
DIRECTOR OF STRATEGY, PERFORMANCE
AND GOVERNANCE
Paul Dodson

13 November 2019

Dear Councillor

You are summoned to attend the;

MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 21 NOVEMBER 2019** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

Please note

Limited hard copies of this agenda and its related papers will be available at the meeting.
Electronic copies are available via the Council's website www.maldon.gov.uk.

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AGENDA COUNCIL

THURSDAY 21 NOVEMBER 2019

1. **Chairman's notices**
2. **Apologies for Absence**
3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Minutes - 3 October 2019** (Pages 7 - 14)

To confirm the Minutes of the council meeting held on 3 October 2019 (copy enclosed).

5. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

6. **Chairman's Announcements**

7. **Notice of Motion**

In accordance with notice duly given under Procedure Rule 4, Councillor C Swain to move the following motion:

“I wish to put the following motion to Council to add a new sub-section (3) to Rule of Procedure 18 as follows:

‘Any working group established by Council, Committee or Sub-committee shall include members representing wards most affected by matters falling within the remit of that working group.’

8. **Minute Book**

To consider the Minutes of the under mentioned Committees (copy enclosed).

* Please note that where Minutes contain recommendations to the Council the Minute reference for these recommendations are listed below for Members’ information.

- a) Strategy and Resources Committee - 17 October 2019 (Pages 15 - 22)
- b) Performance, Governance and Audit Committee - 24 October 2019 (Pages 23 - 30)

9. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 13 October 2019 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

North Western Area Planning Committee	30 September 2019
Overview and Scrutiny Committee	2 October 2019
South Eastern Area Planning Committee	7 October 2019
Appointments Board	4 November 2019

Minutes NOT finalised for publication:

District Planning Committee (special meeting)	23 October 2019
North Western Area Planning Committee	28 October 2019
Overview and Scrutiny Committee	31 October 2019
South Eastern Area Planning Committee	4 November 2019

10. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

11. **Outstanding Business from the adjourned Council meeting on 3 October 2019**

The Council meeting held on 3 October 2019 having been adjourned, to consider the following items of outstanding business from that meeting:

- a) Special meetings of Committees to elect Chairmen and Vice-Chairmen

Since the Council meeting on 3 October 2019, the following Committees have met and elected their Chairmen and Vice-Chairman:

- Strategy and Resources Committee
- Performance, Governance and Audit Committee
- Overview and Scrutiny Committee

Meetings of the Joint Standards Committee and Licensing Committee have not yet taken place. Council is asked to agree that the election of Chairman and Vice-Chairman to these Committees is done at their respective next meetings.

- b) Appointment of Representatives to Local Government and Outside Bodies
(Pages 31 - 36)

To consider the report of the Head of Paid Service (copy enclosed).

- c) Appointment of Members to Serve on Working Groups of the Council (Pages 37 - 40)

To consider the report of the Head of Paid Service, (copy enclosed).

- d) Thematic Strategies (Pages 41 - 154)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

12. **Polling District, Polling Place and Polling Station Review** (Pages 155 - 170)

To consider the report of the Returning Officer, (copy enclosed).

13. **Superfast Essex Update** (Pages 171 - 208)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

14. **A12 Chelmsford to A120 Widening Scheme - October 2019 Update** (Pages 209 - 214)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

15. **Adoption of Freeman / Freewoman Scheme** (Pages 215 - 228)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

16. **Appointment of Representatives on Liaison Committees** (Pages 229 - 230)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

17. **Membership of the Performance, Governance and Audit Committee**

To consider the request from the Opposition Leader to replace Councillor K M H Lagan on the Performance, Governance and Audit Committee with Councillor B S Beale MBE.

18. **Schedule of Meetings 2019 / 20**

To consider the following revision to the 2019 / 20 Schedule of Meetings:

- **Overview and Scrutiny Committee – 12 December 2019**

In light of the forthcoming General Election it is proposed that the above meeting of the Overview and Scrutiny Committee is rescheduled to ??? December 2019.

19. **Questions to the Leader of the Council in accordance with Procedure Rule 1 (3)(m)**

20. **Business by reason of special circumstances considered by the Chairman to be urgent**

21. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph ??? of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

22. **Full Council Transformation: Gateway Review** (Pages 231 - 284)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.